**Internal Comms Template: UK’s Best Workplaces™ 2024**

**Remember: Please refrain from sharing with employees until the embargo has been lifted on Friday 15th March 2024**

Please find below an example of text that can be used for your internal comms announcement to all your employees so that you can share the great news of your new recognition once the list is published.

**Sample Text:**

Colleagues,

I’m delighted to announce that we've been recognised as one of the 2024 UK’s Best Workplaces™ today by Great Place To Work® UK!

[name of your organisation] has officially ranked [ranking] among the [number] [category size] organisations on the list.

Our position on this prestigious list is driven by your input into our annual employee engagement survey, measuring the extent to which everyone across [name of organisation] feels about the culture we've developed collectively, making us a truly great workplace for all.

To celebrate this momentous achievement we will be [insert plans for celebrations – date/time/venue/activity].

Don’t forget to help spread the news by sharing your photographs of our celebrations/posting an update on LinkedIn/Twitter/Instagram and remember to tag [company name] and use the hashtag #UKBestWorkplaces

You can find the full list of all the UK's Best Workplaces™ at [www.greatplacetowork.co.uk](http://www.greatplacetowork.co.uk/)

Thank you for taking the time to complete this survey and for your ongoing support and hard work. I’m very proud to be part of such a tremendous team!

HR Director/CEO/MD